



St Michael's Church

Worship • Community • Mission

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| Job Title: | Children & Families Ministry Leader GOR: There is a genuine occupational requirement that the post-holder is a committed Christian. <i>Any offer of employment is subject to a satisfactory DBS check.</i> | Salary: | £23,679 pro rata: £12.14 an hour Further support might be available to a candidate wishing to pursue training or a qualification in Children's Ministry. |
| Location: | St Michael's Church Centre & Community Locations | Hours: | 0.4 FTE, or 15 Hours per week (Worked flexibly, but to include Wednesday mornings, Sunday mornings and Friday afternoons) |
| Reports to: | West Warwick Families, Schools & Youth Project Lead | Holiday: | 25 days + Statutory Holidays (pro-rata) |

Background: St Michael's vision is to play our part in a fresh move of God in our communities, town and the surrounding area. We are seeking to build a multipliable discipleship culture and have made significant progress towards this in recent years.

We want to see fresh growth among the younger generation and the Part-Time Children's Ministry Leader will work to develop our ministry to young people aged 0-11 and equip families in the church to nurture and disciple their children in the faith.

The post-holder is also a key staff member of the West Warwick Youth & Schools Project team, a new partnership between St Michael's, Budbrooke and St Paul's, Warwick investing in Children, Families, Schools and Youth Work in the town, including a partnership with Thrive Ministries to spearhead outreach, equip and grow local churches in retaining and discipling young people.

Job Purpose: The post-holder is to model discipleship and help create a culture in which the whole church play their part in helping encourage children and their families to grow in a lively, committed and radical faith in Jesus Christ. They will strive to enable all young people we reach in the church and community to hear, respond and grow in the gospel of Jesus by the power of his Holy Spirit. Overseeing Sunday Kid's Church and supporting midweek community outreach activities, the focus is to disciple our children, equip families to build good rhythms into their lives that foster fruitful Christian living.

Support: The post-holder will have a nominated pastoral contact, receive the benefit of support from the wider staff team, external support from Children's work professionals.

Team: The West Warwick Youth Project Team include a Project Leader, Youth Mission and Ministry Enabler and PAIS project interns. Some intern capacity is made available to support the delivery of the Children's Ministry.

Responsible for: Volunteers serving in the Children & Families Ministry.

Key Responsibilities:

1. Support and Promote the Vision and Core Values of St Michael's

- Play a key part in the leadership of the Parish as a member of the staff team, joining the team for worship and planning.
- Attend occasional PCC meetings (and sub-groups) as appropriate to discuss matters that relate to the role

2. Leadership

- To lead in ways that disciples our children (and families where appropriate) encouraging them in their faith and walk with God
- Work with the Project Leader to shape priorities and establish a clear strategy for children's work within the overall vision of the church, including equipping parents to model discipleship and grow faith at home.
- To instill vision, identify, and nurture/release spiritual gifting in our children so that they might fully participate in the life of the church.
- Overseeing the planning and delivery of Sunday Kid's Church.
- To lead and build the teams who are discipling our children, investing in leaders and helpers, to build a strong foundation for the growth of ministry.
- Train/equip team members, accessing wider training as appropriate.
- Overseeing the planning and delivery of Pebbles Kid's club, working in partnership with the West Warwick Youth & Schools Project Team to develop aspects of the midweek children's ministry.
- Play a key role in the teams planning our occasional All Age services, and lead planning of key seasonal related services (e.g. Crib Service) also liaising with our Uniformed Organisations as appropriate.
- Overseeing the planning and delivery of the term time weekly **Mini Meadows** baby & toddler group drawing in wider support from the Chase Meadow Missional Community, evaluating its effectiveness and helping renew its vision in the context of the wider strategy for Children & Families Work.

3. Schools Ministry, Community Ministry & Projects

- Support the ministry leader for, help deliver the school holiday **Make Lunch** holiday hunger project drawing in wider support from the Chase Meadow Missional Community, evaluating its effectiveness and helping renew its vision in the context of the wider strategy for Children & Families Work.
- Work with the West Warwick Youth & Schools Team in re-developing a strategy for **holiday activities clubs**, (we have historically held short seasonal clubs 1-2 days long, or run full weeks in partnership with others) for 5-11 year olds
- Work with the West Warwick Youth & Schools Team in re-building our schools work and outreach, delivering ministry within the capacity the role allows

4. In addition to the above duties and responsibilities:

- Manage the Children and Families budget
- Undertake appropriate training as required.
- The post holder will be accountable for carrying out all duties and responsibilities with due regard to the PCC policies, including Safeguarding
- Duties that include processing of any personal data must be undertaken within the data protection guidelines
- To carry out any other duties as agreed with the Line Manager and PCC that relate to the job purpose and aims of the Church
- The post holder will be expected to attend weekly staff prayer meetings and monthly staff meetings
- The appointment is subject to a cleared enhanced DBS disclosure.

Person Specification

| Belief and Values | Essential | Desirable |
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| A committed Christian, spiritually mature with a commitment to continuing to learn and grow as a disciple of Jesus | X | |
| A desire to share the gospel with others | X | |
| A passion to reach out to children and families for Jesus. | X | |
| Fully committed to the ethos and vision of St Michael's and being fully involved in the life of the church. | X | |
| Knowledge | | |
| A sound biblical knowledge | X | |
| Understanding of issues of good practice, safety and safeguarding in working with children. | X | |
| Experience | | |
| Recent experience of leadership in community based children & families outreach work | X | |
| Experience of co-ordinating and managing volunteers | | X |
| Experience of running holiday clubs / family services | | X |
| Able to demonstrate empowering leadership skills with experience of leading others and building teams | X | |
| Skills and Abilities | | |
| Ability to disciple, lead & envision others | X | |
| Able to share faith effectively with those outside the church | X | |
| Good communicator | X | |
| Ability to build good, appropriate relationships with people of all ages | X | |
| Good organisational and interpersonal skills | X | |
| Ability to work on own initiative | X | |
| IT literate – email, web, PowerPoint. | X | |
| Qualifications | | |
| Committed to ongoing professional development. | X | |
| Hold a formal children's work qualification | | X |
| Personal Qualities | | |
| Good team player, able to work positively as part of St Michael's staff team | X | |
| Any Other Factors | | |
| Awareness of contemporary child culture. | X | |
| Ability to work hours flexibly as the role demands. | X | |